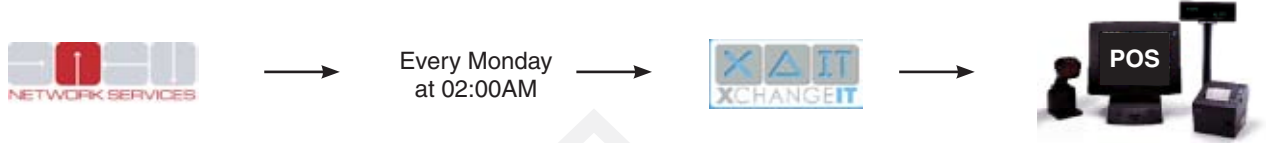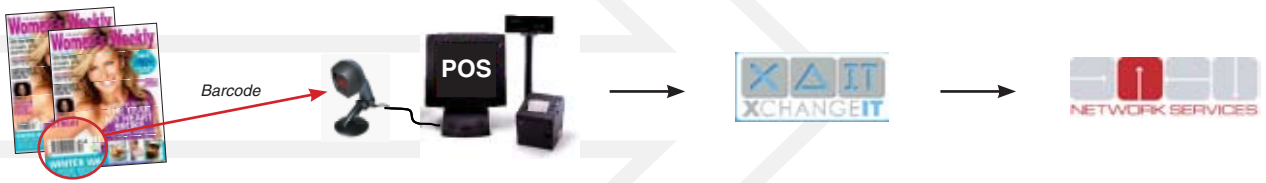## EDI Returns via XchangeIT LINK

6 Steps to easy EDI returns with Network Services & XchangeIT LINK Now including all late & early returns!

1 Receive weekly returns form. Scan items to be returned. Including all supplementary returns!

NETWORK SERVICES → Every Monday at 02:00AM → XCHANGEIT → POS

2 Create Return Claim Form via your POS & submit through XchangeIT LINK

Barcode → POS → XCHANGEIT → NETWORK SERVICES

3 Receive summary of claim success by email & XchangeIT within 60 secs.

NETWORK SERVICES → XCHANGEIT / Email — Success OR Fail + Hyperlink for full details → POS

4 Immediately collect your returns confirmation by clicking the link sent via XchangeIT or email

POS → NETWORK SERVICES → Page 1 Exception Report | Page 2 Approved Return Form | Page 3 Barcoded Pre-Addressed Shipping labels
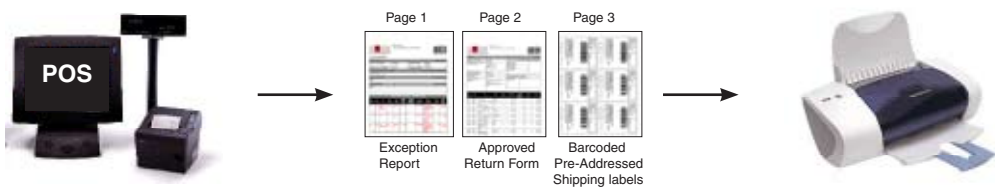
Page 1 – Exception report. Details items not credited & why

Page 2 – Approved return form. Your claim posted to a Network return form. Barcode provides traceability. Printouts direct from POS system no longer accepted as evidence of claim

Page 3 – Sheet of barcoded shipping labels. Pre-addressed to aid shipping. Barcodes provide traceability and allow Network to provide a proof of delivery service.

5 Review & print your Returns Claim confirmation document

POS → Page 1 Exception Report | Page 2 Approved Return Form | Page 3 Barcoded Pre-Addressed Shipping labels → (printer)

6 Pack & send unsolds. Note. Must include Returns Claim confirmation & use labels provided

Barcoded label on each parcel → NETWORK SERVICES

Physical returns must be received By Network within 30 days