

Email to Independent Newsagents

10 February 2016



Subject: Network Services Update 2

As you would now be aware Bauer Media is moving all retail magazine distribution activities provided by Network Services to Gordon and Gotch Australia (GGA). This decision encompasses all Bauer and third party publisher titles currently distributed by Network Services. Below you will find information on the key milestones that you should be aware of and any actions required of you.

When will the changeover take effect?

Network Services planned last delivery date will be Monday 29 February 2016. GGA will commence deliveries from Thursday 3 March 2016.

Returns

XChangeIT are working closely with all the PoS companies for a smooth transition and further information will be sent out from them next week.

In next week's communications we will cover in more detail the process and the titles that will be transitioning and when. Please ensure you refer to next week's email for full details.

Bank Account details

- To return any monies owed to you we will require your nominated bank account details.
- There is a simple form for you to complete hosted on www.NetOnline.com.au.
- **This form will be live from 4am Saturday 13 February 2016.**
- Please provide us with your bank account details on this form only.

Refunds

- Please refer to the email send to you from Garry Hunn for full details on the process to follow for refunds. For specific queries on this process, write to ARDept@bauer-media.com.au.

As a reminder, see below the future communications you will receive in coming weeks:

Date	What you will be told	Channels of Communication
Wednesday 17 February 2016	REFUNDS <ul style="list-style-type: none">• Reminder to send us your bank account details RETURNS <ul style="list-style-type: none">• Which issues to return to Network Services or GGA• Specific dates and information for returns• XChangeIT information• Further details on Bank Guarantees will be sent at a later date as we are working with the banks to finalise the process	Email and www.netonline.com.au and www.gordongotch.com.au
Wednesday 24 February 2016	RETURNS <ul style="list-style-type: none">• Which issues to return to Network Services or GGA• Specific dates and information for returns	
Wednesday 2 March 2016	<ul style="list-style-type: none">• Actions to get ready for GGA's 3 March 2016 first delivery date• Channels of communication for future use	
Wednesday 9 March 2016	<ul style="list-style-type: none">• You are now up and running with your Gotch account• Key information regarding your account	

The key facts:

- It is imperative that we capture your bank account details via the online form hosted at www.NetOnline.com.au.
- **The form will be available from 4am Saturday 13 February 2016.**
- Once you have submitted the form, you will receive a system generated confirmation to the email address you provided.

Should you have any queries please do not hesitate to contact me at newsagentenquiries@bauer-media.com.au and either myself or one of my team will respond as quickly as possible.

Kind regards
Julie E. Green

National Channel Manager – Newsagents
Bauer Media Australia